

Tuesday, March 14, 2005 2:00 – 3:00PM

PFS Business Meeting Minutes

Present: Barb Lachel, Margie Ward, Tracey Powers, Stephanie Waldron, Connie Desch, Beth Guske, Colleen Miller, Gina Joyce, Ellen Applegate, Michelle Sweeney, Judy Eikleberry, Tricia Rasmussen, Sheryl Cercleski, Stephanie Porteous, Betsy McDaniel, Lisa Morrice, Rebecca Mead, Renee Kirtley, Benita Sharpe, Stacie Burtelson.

Welcome and Announcements

Minutes from 2/08/06 meeting were approved. The PFS Newsletter and meeting minutes will be posted on the Summit website under “News” on the left hand bar.

President Report: Progress is being made with the “paper-free” goal of the school. Barb Lachel and Golf Committee are being brought up to speed with necessary email information. Email tests have proven helpful. Wireless microphone system being evaluated by Mr. Fleener and Mr. Becker. Meeting scheduled for Wednesday, March 22nd. Details to follow.

Treasurer Report: Fidelity Bond effective 2/1/06. If you make purchases for Summit events, Teacher Appreciation for example, please obtain a tax-exempt letter from Stephanie Waldron; in her mailbox. Show this to the retailer and they will not charge tax. Taxes for the year have been filed thanks to Stephanie Waldron who prepared them as well. A \$400 savings to PFS!! THANK YOU STEPHANIE!! Budget is updated.

Principal Report: ITBS Mar. 20th-24th 1st – 8th grades. Thank you parents for supplying healthy snacks for these days! Suggest all children be rested, eat healthy, exercise and get some fresh air. Homework will be light. 1st week after Spring Break hearing and vision screenings. Parents can request further evaluation if suspect problem. April 14th long weekend and Monday In-Service for teachers with a representative from Judson College on Brain Research. The last in-service topic was ADHD by Johanna White from Summit School. This in-service Johanna’s topic is “Motivating Unmotivated Students”. Summit Academy has just over 200 students enrolled for next yr, which is a good number at this time of yr. Almost 70% retention; + verbal commitments and undecided; retention to rise to 76%....BEST IN % YEARS!!! EXCITING!!

Committee Reports: Teacher Appreciation: Stacie Burtelson: An exciting week of different daily treats has been planned for the teachers and staff. Karen Masukawa will cater the event. Donations are trickling in; Judy Lovett totaling-no figure yet. Please send in with checks payable to Summit Academy “note: Teacher Appreciation”. A reminder will go out regarding donations on Apr 7th. Also, coordinating with headroom parents to “staff” rooms so every teacher can attend the luncheon. Committee meets again after Spring Break to solidify plans with received donations and again after April 7th.

Library: Connie Desch: Great turn out for open house! The Library is in process of naming the library. Any suggestions please call Connie Desch! Book donations coming in!! Thank you!!

Art Auction: Betsy McDaniel: Profited \$6,094.56 WOW!!! Approx. \$2800 from art brought in, \$2500 donated art and the balance ticket sales. Suggestion: Offer higher end oil paintings, different art and different focus for subsequent art auction. Timing for next year not planned as yet.

Parent Teacher Education/Technology: Ms. Ellen: Jewel “goldenrod coupons” – set up for Apr 10–12, May 8-10 and Oct 30-Nov 1. Suggested: hand out gold sheets during drop off and email sheet as attachment. Oct 05 SnS received \$187.57. A “high end” manners class was presented: suggestion was made that we first cover preliminary basic manners before “how to use 4 forks”. Barb Lachel commented this class was presented before and not enough interest was shown. Basic computer class; 4 signed up and 2 showed; great success for those who attended. Request in for Internet safety for students. Springhill Gymnastics (who donates to Summit’s annual golf outing) offered “fundraiser” by giving Summit Academy \$2 for every child/program a summit student attends. Interest was unanimous as there are many students who attend Springhill Gymnastics.

Student Directory: Goal is to have directory information in hands of all staff and parent by first day of class. Tracey Powers spoke with a trainer from Comp USA who is proficient in Access, our existing database program,

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TPowers to donate cost involved. Note: \$ loss in this method, as we profited \$1800 from LY directory ads.

Book Fair: Gina Joyce: Scholastic offering old stock for a BOGO (buy one get one free for purchasers). No cash profit would be made however Summit library would receive \$250 of books **and** \$100 in books to raffle or keep. This would encourage summer reading discouraging 25% statistical summer reading loss. Same volume of books as book fair; can do one day or more. Looking at May as possible timing. Suggestion to coordinate with golf outing basket display in gym. Lisa Morrice not sure if Karen Masukawa and Julie Runzel would be open to sharing the opportunity as it may take from golf outing \$\$\$. Barb Lachel to ask advisory at meeting.

Spirit Wear: Lisa Morrice Sale possibly in 1st room for a couple days. Details to follow.

Fundraising 2006-2007: Joe Scime unable to give details on corporate fundraising events, as their group doesn't meet until end of March. Colleen Miller spoke with Mary Prena regarding another school that had a raffle combined w/student artwork and reports the following: at this school each child made a self portrait; each class was a month in a calendar and each month was sponsored by a corporation (\$175 each) to cover printing costs. They sold the calendars for \$25, sold 75 calendars and made \$1875. Suggestions: line up event this year and sponsors, seek out parents in printing for reduced costs. Sell calendars for \$30. Create collages of classes vs. self-portraits. This calendar, possibly, in lieu of student directory class ads. Calendar completion by mid-Dec for Holiday gifting. Barb Lachel: concern this competes with yearbook(?)

Casino Night and other fundraising possibilities to be discussed at the next PFS meeting on April 12th at 11:30.

Please bring your fundraising ideas forward to the next PFS meeting that will offset or add to the wrapping paper revenue. We need to have ideas/plans to start working with and put into motion. Strongly suggested that whatever we do, we must have incentives for the kids!

NEXT PFS MEETING: APRIL 12th 11:30AM

Announcements

**PLEASE CHECK THE UPDATED WISH LIST FOR TEACHERS...ESPECIALLY THE SPECIALS!!!!
IN WHITE BINDER NEAR FRONT DESK ...CHECK SCHOOLNOTES AS WELL...THANK YOU!!**

Next PFS Meeting: Wednesday, April 12th, 11:30 PM

Meeting Adjourned 3:00PM

Tracey Powers

Approved/Date